

1. **APPOINTMENT OF MONITORING OFFICER,**
2. **APPOINTMENT TO OUTSIDE BODY,**
3. **APPOINTMENT OF A CHAIR AND**
4. **CHANGES TO COMMITTEE MEMBERSHIP**

**Submitted by:** Chief Executive – John Sellgren

**Portfolio:** All

**Ward(s) affected:** All

**Purpose of Report 1**

To formally appoint the Monitoring Officer to the Council. Under Section 5 of the Local Government and Housing Act 1989, the Council is required to have a Monitoring Officer.

**RECOMMENDATION:**

**That the Audit Manager (Elizabeth Dodd) be appointed as the Council's Monitoring Officer with immediate effect.**

**Purpose of Report 2**

To appoint a Borough Council representative to the Staffordshire County Council Corporate Parenting Panel following a request that has been made from the County Council that a Borough Council representative be appointed to sit on the Corporate Parenting Panel.

**RECOMMENDATION:**

**That Cllr Sandra Hambleton be appointed to the Staffordshire County Council Corporate Parenting Panel as the Borough Council Representative.**

**Purpose of Report 3**

To appoint a Chair to the Transformation and Resources Overview and Scrutiny Committee as there is currently a vacancy for this role.

**RECOMMENDATION**

**That Council appoint a Chair for the Transformation and Resources Overview and Scrutiny Committee.**

**Purpose of Report 4**

To report to Council recent changes in committee membership.

**RECOMMENDATION:**

**That Council note the changes in committee membership.**

**REPORT 1**

**Background**

Following notification of the departure of the former Head of Central Services and Monitoring Officer (Paul Clisby) in June 2013, the Council's Audit Manager (Elizabeth Dodd) was appointed as the Council's Monitoring Officer on an interim basis by the Council on 15<sup>th</sup> May 2013.

Proposal

Following the completion of the interim period outlined above, it is proposed that the Audit Manager (Elizabeth Dodd) be appointed as Monitoring Officer on a permanent basis.

Legal and Statutory Implications

The Council is required by statute (principally the Local Government and Housing Act 1989) to appoint a Monitoring Officer.

**REPORT 2**

Background

A request has been made from the County Council that a Borough Council representative be appointed to sit on its Corporate Parenting Panel. Councillor Sandra Hambleton already sits on the Panel as a County Council representative.

Proposal

That Councillor Sandra Hambleton be appointed with immediate effect to the County Council Corporate Parenting Panel.

**REPORT 3**

Background

A vacancy for Chair of the Transformation and Resources Overview and Scrutiny Committee has arisen due to Councillor Shenton being appointed to the Cabinet. Nominations have been requested from all Group Leaders and these will be presented to Council before the meeting.

Proposal

That Council appoint a Chair to the Transformation and Resources Overview and Scrutiny Committee.

**REPORT 4**

The following changes have been made in relation to committee membership in accordance with the Constitution, which states:

Appendix 4 under the Scheme of Delegations:

- (22) To make appointments to all committees other than the Cabinet to give effect to the rules of political balance - Chief Executive in consultation with the Leader of the appropriate political group.

<b>Committee</b>	<b>Previous Member</b>	<b>New Member</b>
Staffing Committee	Cllr Gill Williams	Cllr Margaret Astle
Grants Assessment Panel	Cllr Gill Williams	Cllr Margaret Astle
Economic Development Overview and Scrutiny Committee	Cllr Margaret Astle	Cllr Gill Williams

Grants Assessment Panel	Cllr Eagles	Cllr Rout
Planning Committee	Cllr Edward Boden	Cllr Turner

Cllr Elizabeth Shenton has also been appointed to Cabinet as Portfolio Holder for Leisure, Culture and Tourism.